

## Advertising Booking Form

If you are unsure about the wording, design or cost of your advertisement please don't hesitate to call Rachel Griffith on 6364 5480 or email [cabonnebiz@gmail.com](mailto:cabonnebiz@gmail.com)

Proprietor of business <i>(as written on the business registration certificate)</i>	
ABN	
Name of business	
Person that approves advertising	
Street Address	
Postal Address	
Suburb & Postcode	
Phone number	Best time to be contacted on this number: _____
Fax number	
Phone number	
Email address	

Please tick ✓ which advertisement you would like to book

<input type="checkbox"/> <b>OPTION 1 - Basic Listing</b>	\$50.00 annual fee
<input type="checkbox"/> <b>OPTION 2 – Basic Listing plus attachment</b> No of attachments wanted: _____ <input type="checkbox"/> I wish to discuss the number of attachments required.	\$50.00 annual fee plus \$30.00 per document attachment
<input type="checkbox"/> <b>OPTION 3 – Business Web Page design</b> No of attachments wanted: _____ <input type="checkbox"/> I wish to discuss the number of attachments required.	\$150.00 annual fee Plus \$30.00 per document attachment

## Advertisement Rate Card

<p><b>Basic Listing</b></p>	<p>\$50.00 annual fee – listing preparation is included in this fee. 80 word business description. Photographs to be provided as jpeg or gif files by email or disk. Photographs can be scanned by Cabonne Biz for the business owner at no additional fee. Send photographs with this booking form. Images will be reduced to 5cm x 6cm for the listing.</p>
<p><b>Document added to basic listing</b></p>	<p>\$30.00 per document – maximum file size 2MB.</p> <p>Files to be provided in Microsoft Word or PDF format. If you prepare the document you can have as many words and images as you want but the file size must not exceed 2MB.</p> <p>If you do not have the computer skills to prepare an electronic document, simply send a handwritten document to Cabonne Biz but please note there is a maximum of 1000 words and 4 images per document if we are preparing this attachment document for you.</p> <p>Attachments can stay on the website for 12 months. To remove an attachment is free of charge. Every new attachment or change to an existing attachment is \$30.00.</p>
<p><b>Business Web page</b></p>	<p>\$150.00 for a web page - this includes basic web page design, 6 images and 2000 words. If you want to attachment documents to your page this will cost \$30.00 per attachment - maximum file size per document is 2MB. If you want more than 6 images on your web page, each additional image is \$20.</p> <p>Files to be provided in Microsoft Word or PDF format. If you prepare the document you can have as many words and images as you want but the file size must not exceed 2MB.</p> <p>If you do not have the computer skills to prepare an electronic document, simply send a handwritten document to Cabonne Biz but please note there is a maximum of 1000 words and 4 images per document if we are preparing this attachment document for you.</p> <p>Attachments can stay on the website for 12 months. To remove an attachment is free of charge. Every new attachment or change to an existing attachment is \$30.00.</p> <p>A complimentary category listing applies to all businesses that purchase a web page.</p> <p>Each business can have as many web pages as required at the cost of \$150 per additional web page.</p> <p>The \$150 web page fee includes a basic design. No flash files. Once a basic design for your site is offered you may make up to 5 changes. After this time if additional changes are required a fee will apply. If you would like a more advanced web page design with moving or fading images or additional features we can provide you with a quote for this service. Once the basic web design page is finalised there will be additional charges to update or change a web page. Contact us for a quote for this service.</p>

## Payment terms

Fees must be paid before the advertisement is placed on the Cabonne Biz website. Fees can be paid by cheque or direct deposit. **Cheques are to be made out to Rachel Preddey** and posted to PO Box 34, Cudal, NSW, 2864 with the completed Advertising Booking Form.

Direct deposit details –	Bank	<b>Suncorp</b>
	BSB	<b>484 799</b>
	Account number	<b>201834045</b>
	Account name	<b>Rachel Preddey</b>

**Please note:** Please enter the name of your business as a reference so payments can be matched with each business.

# Basic Listing

Please print the details for a basic listing on this form and return with payment to Rachel Preddey, PO Box 34, Cudal, NSW, 2864.

Name of business	
Street Address	
Postal Address	
Suburb & Postcode	
Phone number	
Fax number	
Phone number	
Email address	
Website address	
Business description – maximum 80 words	